

**Note: This document is only a sample. Changes should be made for local circumstances as needed. The municipality may use its standard resolution format.**

**This document is sent to the railroad to demand the repair of the crossing – the first formal step in the process under 86.12 Stats. A copy should also be sent to the OCR.**

**Resolution No. (\_\_\_\_\_)  
2006**

**MUNICIPAL GOVERNING BODY**

**RESOLUTION REQUIRING THE REPAIR OF AN AT-GRADE CROSSING**

**WHEREAS**, ROAD, a public street in the MUNICIPALITY crosses the tracks of the RAILROAD at-grade, and

**WHEREAS**, the crossing is not in good condition and repair for public travel [DESCRIPTION OF THE CONDITIONS IS HELPFUL] and

**WHEREAS**, the MUNICIPALITY hereby requires that the RAILROAD pave, plank, repair, change or otherwise improve the crossing, as the needs require and

**NOW, THEREFORE, BE IT RESOLVED**, that the GOVERNING BODY hereby directs the MUNICIPAL staff to serve a copy of this resolution upon the RAILROAD requiring the railroad to repair the rail-highway crossing STREET with the tracks of the RAILROAD in the MUNICIPALITY, COUNTY.

Sample Drafted by Douglas S. Wood  
January 30, 2006  
Revised January 19, 2007